

# Application for parental benefits

## Supplement for public institutions



For public institutions, the main requirement for receiving parental benefits is that a substitute is hired for the employee that takes parental leave.

A guide to each question can be found towards the end of this application form.

Please write in block letters.

### 1. Employee who takes parental leave

Name:	P-tal:
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### 2. Substitute

Name:	P-tal:
Period:                      From: _____                      To, inclusive: _____	
Monthly A-income (as a substitute):	

### 3. Other information


### 4. Confirmation from employer

I certify that the information given in this form is accurate and I understand that I am obliged to report any change in circumstance that might affect the parental benefit.

\_\_\_\_\_  
V-tal

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

**Application for parental benefits**  
Supplement for public institutions



**Substitute**

Name:	P-tal:
Period:                      From: _____                      To, inclusive: _____	
Monthly A-income (as a substitute):	

**Substitute**

Name:	P-tal:
Period:                      From: _____                      To, inclusive: _____	
Monthly A-income (as a substitute):	

**Substitute**

Name:	P-tal:
Period:                      From: _____                      To, inclusive: _____	
Monthly A-income (as a substitute):	

**Substitute**

Name:	P-tal:
Period:                      From: _____                      To, inclusive: _____	
Monthly A-income (as a substitute):	

**Substitute**

Name:	P-tal:
Period:                      From: _____                      To, inclusive: _____	
Monthly A-income (as a substitute):	

**Substitute**

Name:	P-tal:
Period:                      From: _____                      To, inclusive: _____	
Monthly A-income (as a substitute):	

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## Supplement for public institutions



### Main requirements for receiving parental benefits

Public institutions that are eligible to receive parental benefits are institutions that are on the budget with operational appropriation, appropriation for public works, national enterprises, public funds and the institutions that come within the authority of the Minister of Finance.

Public institutions may only receive parental benefits if they hire someone to substitute for the employee that takes the parental leave.

### Required documents

Please enclose the employment contract of the substitute with this application.

### Legal framework

Parental Leave Act passed by Løgting (Faroese parliament) the 3rd of April 2001.

## Guide to each question

### 1. Employee who takes parental leave

Enter the full name and p-tal (civil registration number) of the employee who takes the parental leave.

### 2. Substitute

Enter the full name and p-tal (civil registration number) of the person who is hired to substitute for the employee taking parental leave. Furthermore, enter the employment period and the full monthly A-income of the substitute.

### 3. Other information

Enter any additional information that may be relevant here.

### 4. Confirmation from employer

In this field, the employer certifies that the information given in this form is accurate and that s/he is obliged to report any change in circumstance that might affect the parental benefit.

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Please fill out this form carefully. If required information or documents are missing, Barsilsskipanin will notify you. In this case, the missing information must be sent to Barsilsskipanin within 14 days of receiving the notice. If you fail to respond in this time, the application will be cancelled. If you withhold information or provide incorrect information, Barsilsskipanin will demand that you repay the received allowance and you could be fined or receive a mitigated punishment. The information given in the form may be checked under the provisions of § 21 of the Parental Benefits Act of the 3rd of April 2001.

Read more about parental benefits on Barsilsskipanin's website [www.barsil.fo/en](http://www.barsil.fo/en)

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**Send the document to [taks@taks.fo](mailto:taks@taks.fo) or to TAKS, Postboks 2151, 110 Tórshavn.**

Please note that the document contains personal information for TAKS to process. Learn about the processing of personal information and your rights in this regard at <https://www.taks.fo/personaldata>